

**Park City Board of Education
Retreat Agenda
August 30 & 31, 2016-2017
Trailside Administration Offices
5715 Trailside Drive, Park City, UT 84098**

The Board may vote to meet in closed session for any of the purposes set forth in
Section 52-4-205 of Utah's Open and Public Meetings Act

PURPOSE OF RETREAT

The optimum effectiveness of the School Board and superintendent as a leadership team can be greatly enhanced and facilitated by a systematic planning and evaluation process, which should include the following:

1. Setting of goals and specific objectives;
2. Identification and implementation of action plans;
3. Review of degree of attainment of stated goals and objectives;
4. Identification of specific needs and problem areas to be addressed;
5. Maintenance and reinforcement of goals and responsibilities satisfactorily performed.

Tuesday, August 30

1:00pm-2: 15pm Board Self Evaluation Reflection

- Self Evaluation Tool- Discuss any changes that need to be made for better implementation
- Self Evaluation Report- Discuss any trends & develop an action plan to address
- Collective Commitments in relationship to Self Evaluation & August 2nd board meeting reflection

2:15pm-5: 30pm Goal Setting Information Gathering & Discussion for 2016-17

- Assess 2015-16 Board Goals & Action Plans (2:15pm-2:30pm)
- District Story & Unified Messaging- Molly (2:30pm-4:00pm)
- Bond Process/Master Planning Goal (4:00pm-5:00pm)
- Student Achievement Goal- Academic Focus (5:00pm-5:30pm)
 - o Board & Superintendent Effective Practices
 - o Understanding & Supporting Key Initiatives aligned with District Learning Plan

6:00pm-8:00pm Dinner- Next 6 months & Transition of new board members

Wednesday, August 31

9:00am-12:00pm Write 2016-17 SMART Goals with Action Plans & Timelines

- District Story/ Unified Message Goal
- Bond Process/Master Planning Goal
- Student Achievement Goal
 - o Design a Program Review outline for board meetings- To ensure all information needed is being presented; to provide consistency and a clear objective to presenters
 - o Discuss a structure to make academic programs a priority at board meet

In compliance the with the Americans With Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Tim McConnell at 435-645-5600 extension 1449, at least three working days prior to the meeting